

## **2023-2024 Parent and Family Engagement Policy**

Public Law 114-95 Section 1116(a) Local Educational Agency Policy

Public Law 114-95 Section 1116(b) School Parental Involvement Policy

Public Law 114-95 Section 1116(c) Policy Involvement

### **Dublin Elementary**

#### **Parent and Family Engagement Required Components:**

1. Involve parents in the joint Development/evaluation of its Parent and Family Engagement Policy and the joint development of the schoolwide program plan:

- *Participation in: the evaluation of programs; evaluation of CIP; evaluation of parent and family engagement policies through SBDM and other committees as appropriate.*

2. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

- *Annual Title IA Parent Meeting held at the beginning of first semester*
- *Campus committees*
- *Parent/Family Surveys*
- *SBDM meetings*

3. At the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- *Parent/Teacher conferences – required for grades PK-3*
- *Parent requested conferences*
- *ARD/LPAC and/or 504 meetings*
- *SBDM Committee*

4. Provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

- *Send home the State Parent Assessment Reports as they are received from TEA*

5. Provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --

- the state's academic content standards (curriculum),
- the state's student academic achievement standards on State Assessments,
- the state and local academic assessments including alternate assessments,
- the requirements of Title I, Part A,
- how to monitor their child's progress, and
- how to work with educators:

- *Meet the teacher nights*
- *Open House*
- *Title IA Annual Parent Meeting*
- *Review of District/Campus Reports from State*

6. Provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

- *Newsletters*
- *Calendar of Parent/Family activities (Parent Reading Night, Fall Festival, Etc.)*
- *Parent Portals*
- *Campus website*

7. With the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- *Staff training sessions*
- *Parent organizations (PTO)*
- *Fall Festival*
- *Family Reading Night*
- *Field Day*
- *Class parties (Christmas, Valentine's, Easter)*
- *CLI Parent Night (PreK)*

8. To the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- *PK/K Round-up*
- *Social Media*
- *Registration information*
- *Title IA Annual Meeting*

9. Once the schoolwide plan is available to the LEA the campus will submit any parent comments on the schoolwide plan, if it is not satisfactory to the parents of participating children.

- *Once the Campus Improvement Plan (CIP) is adopted by the schoolboard it will be placed on the school website to be shared with the staff, parents, and community. Copies will also be available in foyers, library or outer administrative offices.*

10. Ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- *Website has translation buttons*
- *Six Weeks newsletters are available in English/Spanish*
- *Required forms are in English/Spanish*
- *Translators are available at the campus*
- *Translation Policy is on file which indicates when documents must be provided in written form for another language other than English*

## **ADOPTION**

This Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

This Parent and Family Engagement Policy was adopted by the campus on **April 19, 2023** and was approved by Dublin ISD on **June 20, 2023**. This policy will be in effect for the 2023-2024 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before the first day of school through registration packets, place it on the district and campus websites, and have the policy available during the Title IA Annual Parent Meetings.

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Brandy Carr, Principal

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(Date)

Campus Updated & Approved 4-19-2023

Final Approval 8-23-2023